



University of Silesia in Katowice

**35th International Conference on
Foreign/Second Language Acquisition
Szczyrk, 23-25 May 2024**

***INSTITUTIONS PROMOTING POSITIVE LANGUAGE
LEARNING AND TEACHING ENVIRONMENTS***

THIRD CIRCULAR

Dear Conference Participants,

as the preparations for ICFSLA 2024 are in full swing, we would like to share a few important notifications with you.

EXTRA LEISURE ACTIVITY

We are happy to announce that this year's conference programme includes an extra leisure activity that is intended to serve as an occasion for relaxation and integration with other conference participants, as well as a possibility to learn about the history and culture of a unique region of Poland. The leisure activity that we're offering is a trip to the Żywiec Brewery, one of the most famous breweries in Europe, founded in 1856 by Archduke Albrecht Friedrich Habsburg. The trip will include a guided tour of the museum, as well as the sampling of the beer which has been produced at this venue for nearly 170 years. No additional cost will be charged for this trip and all conference participants are more than welcome to come along. The trip will take place on Friday (24th May) at 2 p.m. (after lunch) and the return to the conference venue is planned at around 7 p.m. (before the conference dinner). No presentations or lectures are planned at the time of the trip. The excursion is offered to everyone, but is not obligatory, and if you prefer to spend the Friday afternoon in a different way, you are welcome to make your own choice. Therefore, we would be most grateful if you could let us know, as soon as possible, if you wish to take part in this leisure activity. Please, let us know by 3rd May at the latest so that we know how many tickets to book.

PROGRAMME

The first version of the programme will be sent out to you within the next few days. The programme will include the plenary talks, individual topic-oriented sessions on the main theme of the conference, as well as presentations on other aspects of SLA-related research.



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PAYMENTS AND INVOICING

Thank you for all the payments that have already been made. For those of you who still have not paid for the conference, we copy the payment-related instructions from the Second Circular below. Please, note, that if you make the payment from your private bank account, you need to inform us to whom the invoice should be issued, providing all necessary information, together with the address to which the paper copy of the invoice should be sent.

VENUE: ACCOMMODATION AND FEES

Traditionally, the conference will be held in **Szczyrk**, a well-known (to many of you) resort town in the Beskidy Mountains of southern Poland and the dates are: **23rd to 25th May 2024**, but it would be most convenient if the participants arrived on Wednesday afternoon/evening, **22nd May**, since the sessions start on Thursday morning. The conference venue will be the Hotel META. All conference participants can be accommodated there, but if for any reason you prefer to choose different accommodation or don't require any at all, please inform the organisers about it as soon as possible.

The conference fee this year is: **PLN 1800 (€400, US\$ 450)** for those who wish to stay in a double room and **PLN 2200 (€500, US\$ 550)** for the participants who require to use a single room. Since the accommodation is subject to availability, the rooms will be distributed on the first paid-first served basis. The fee covers **ALL** participation costs, including the accommodation, conference materials, the meals **together with the conference dinner** (on Friday evening), coffee breaks, shuttle bus transfer from Katowice to the hotel and back and the additional leisure activity described above.

The fee must be paid not later than **19th April 2024** to our conference account at the University of Silesia, the account number is:

74 1050 1214 1000 0007 0000 7909, the beneficiary:

**Uniwersytet Śląski w Katowicach
ul. Bankowa 12
40-007 Katowice
Poland**

The title of the payment: **ICFSLA + your name**. The swift code of the bank is **INGBPLPW**. For payments from abroad it is customary to extend the IBAN number by PL added in front of the account number. It is very important that you specify the title of payment as **"ICFSLA + your**



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name", because otherwise the financial department will not know where to allocate the money and we will not have your name on the list of those who have paid.

To ensure that the money transfer is properly registered, please e-mail us a scan of the payment document, or its electronic version in PDF/JPEG. **All the money transfer costs and bank charges must be paid by the participant on top of the conference fee.**

We regret to inform you that **no card transactions** can be made at the conference desk, and that we can accept **cash payments at the conference desk only in exceptional circumstances**. Any such payments will have to be agreed with the organisers prior to arrival.

IMPORTANT: Everyone who wishes to receive **an invoice (Faktura VAT)** issued to the home institution should make sure that the money is transferred by the institution, and not from a private bank account of the participant. It is a policy of our financial department not to issue the bills to a different person/institution than the one who actually made the payment. However, if it is impossible for the university to transfer the money for conference participation and the staff members are asked to make the payments by themselves, the invoices may still be issued to the institution on condition that it is specifically requested by the participant and the information on the required invoice payer is provided in a mail to the conference organisers. If the fee is paid at the conference desk in cash, there is no problem with issuing the bill to the university.

CANCELLATIONS

We would appreciate it greatly if you informed us well in advance that you will be unable to participate in the conference for any reason and you wish to cancel your participation, as this would save us many organisational problems. If the cancellation is made before **30th April 2024**, we can guarantee the refund of the whole conference fee.

Looking forward to seeing you all in Szczyrk!

The Organising Committee

Adam Wojtaszek

Katarzyna Papaja

Aleksandra Szymańska-Tworek

CONTACT DETAILS

For conference-related matters, please contact the **Conference Organisers**, at the following address:



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